

IMPORTANT INFORMATION FOR ALL BIDDERS

Due to the new changes to money laundering regulations and legislation, as of 26 June 2017, we are now required by law to verify the identity and address of everyone who offers, bids or buys at auction. A registration process will now take place at all our auctions and you will be required to produce one item from both List A and List B below, prior to the auction or any purchase. We cannot accept scanned copies and must receive either the original documents, or copies certified by a professionally recognised individual. A list of suitable options is available below.

If you intend to bid by telephone or by proxy bid, we will require this information before the day of the auction. If we do not receive certified ID, we will be unable to bid on your behalf. If you plan to bid in the auction room, you must bring both items with you on the day to show our team when you register. If bidding on behalf of a company, you will also need to show a copy of the Certificate of Incorporation, a list of directors and a letter of authority on company letterhead, signed by a company director prior to signing the contract.

Forms of Acceptable ID

List A: Photo ID

- Current signed passport
- Current full UK/EU photo card driving licence
 - Valid ID card
- Firearm or shotgun certificate
- Resident permit issued by the Home Office to EU National

List B: Proof of Residence

- Current full UK/EU photo card driving licence (if not used to prove identity)
- Utility bill issued in last three months (paper copy) (not a mobile phone bill)
 - Recent bank/building society/mortgage/credit card statement
 - HMRC tax notification
 - Recent council tax bill



Contact the Auction Department
on **01484 530361** for more details

